

# BISHOP MOORE COLLEGE, MAVELIKARA

## PROPOSAL FOR SANCTION TO CONDUCT EXCURSION / STUDY TOUR

1. (a) Class :
- (b) Subject of study :
2. No. of students participating in the excursion or study tour (List of names is attached) :
3. Places proposed to be visited (Specify route also) :
4. Proposed date with starting time :
5. Date wise details of halt at each place (with name of hotel, telephone number, etc) :
6. Date of completion of excursion / study tour and expected time of return :
7. Mode of conveyance Owner / Company of contract carriage :
8. Person responsible :
9. Other members of Teaching Staff accompanying :
  - 1.
  - 2.
  - 3.
10. Name of Non-Teaching accompanying :

## CERTIFICATE

Certified that study tour in the above subject from an academic requirement to be satisfied by the students of the above class.

Signature & Name of HOD with date

Sanction may be accorded to perform the study tour / excursion as per the above details.

Date :

Signature & Name of class warden

Recommended :

Date :

Signature & Name of the Principal